



4151 Woodlands Pkwy
 Palm Harbor, FL 34685
 P: 727-942-4755
 F: 727-934-7000
 info@ProActiveFL.com

Alteration Application Balintore

Owner's Name: _____ Phone: _____

Address: _____

Email: _____

Describe the requested alteration in detail, size, color, materials etc. _____

Contractor Name: _____ Phone: _____

Application, drawings, diagrams and the like are not considered received until received by the Board, a committee or by ProActive Property Management. **Permits are required for Window, Roof, and Tree Removal projects per Pinellas County.**

The undersigned property owner hereby acknowledges that all work is to be performed by qualified, licensed and insured contractors where applicable. Any damage caused to common elements or property by contractor is the sole responsibility of the property owner. If approval is granted, it is not to be construed to cover approval of any county or city code requirements. A building permit from the appropriate building department is needed for some property alterations and/or improvements. The Architectural Committee and Board shall have no liability or obligation to determine whether such alteration complies with any applicable law, rule, regulation, code or ordinance.

Owner Signature: _____ Date: _____

Approved By: _____ Date: _____
 Approved By: _____ Date: _____

Declined By: _____ Date: _____
 Declined By: _____ Date: _____

Architectural Committee and Board Feedback: _____



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This form must be submitted for any alteration that affects the exterior of a home in the Balintore subdivision. As stated in the community's Declaration of Covenants, Conditions and Restrictions (Article VII, Section 1) and the Architectural Standards of Balintore, "No dwellings, buildings, parking cover, shed, structure, fence, outbuilding, addition, exterior alteration or substantial attachment, or construction or erection of any kind may be erected, placed, reconstructed or permitted to remain on any Lot unless and until approved by the Architectural Committee." Approval is not required for new plants, shrubs or trees; however owner must obtain tree removal permits as required by Pinellas County.

SUBMISSION PROCEDURE: This form must be hand delivered, mailed or e-mailed to any member of the Architectural Committee before consideration of the alteration request can commence. All submitted forms will be reviewed for completeness and compliance with Balintore's Declaration of Covenants, Conditions and Restrictions. The Architectural Committee will then **Approve** or **Deny** the property modification within thirty (30) days of receipt and inform the homeowner of acceptance or rejection by the committee. Should an approved application not be completed within 120 days of the approval date, the application must be resubmitted.

Work MAY NOT begin prior to written approval from the Architectural Committee. Construction materials MAY NOT be placed in the street.

It is also understood by the owner that the Association, its' Board of Directors and their Agent is not responsible for determining compliance with local zoning or permitting requirements. For any work requiring a permit, a copy of the permit must be filed with the Association prior to commencement of construction. The homeowner undertakes all responsibility for compliance with building code standards and permitting including state and county hurricane and wind mitigation guidelines. Approval of this application does not, in any fashion, constitute a waiver or exception from applicable codes or permit requirements.

Homeowner initials: _____ Date: _____ Revised Form 01/19/2026

INCLUDE A PLOT SURVEY IF NEEDED | NO ADVERSITING SIGHNS ALLOWED BY ANY CONTRACTOR WHILE WORK IS BEING DONE

Exterior Finish Paint

Location (Check All That Apply and Include Color Swatch Appropriately Identifying Swatch For Each Location)

Home _____ Trim _____ Front Door _____ Garage Door _____ **All exterior painting including existing colors must submit application for approval** - Request Balintore Color Wheel from board or committee member. **You may be asked to paint a 2'x2' section on the side of your house with the requested colors. Same colors require approval.**

Roofs

All roof materials shall be in light gray or other neutral color tones. Cement tile or high definition shingles similar to GAF "Timberline" must be used. All **materials and color must have Architectural Review Committee Approval prior to replacement or change.** Homeowners must submit a sample of the actual material intended to be used in a size sufficiently large enough to show the true color variability in the material.

Mailbox

Approved Mailbox Style Only

Electrical Fixtures

Provide location of fixtures, type and finish color. Include pictures if available.

Fencing and/or Gates

Required Materials

Black Vinyl Clad Chain Link Fence Limited To a Height Not to Exceed FOUR (4) FEET. No Wooden or similar fence material Allowed -Fences are not allowed fronting retention ponds and the golf course- Plantings of Specific Hedge or Shrub May Be Required (See Standards)

Required Construction Plot Plan or Survey Showing Proposed Fence Location and Height (s), Gate Locations, and Hedge Plant Location

Adherence To all Setbacks and Planting Requirements Visible From Street, Pond and Golf Course

Homeowner's initials confirm that all items above and county permit is the responsibility of the homeowner and will be satisfied. _____

Pool, Pool Enclosure, and/or Pool Equipment

FULL DETAILED PLAN Full plan and blueprint of work to be done including all materials, timeframe for project and proper permitting from Pinellas County **is required with application.**

Owner confirms that the lawn will be repaired and all grading returned to original elevation within 30 days of completion

All repairs including repairs to sidewalks, curbs or roads are the responsibility of the homeowner.

MISCELLANEOUS (Check All That Apply)

Heating _____ Solar (If Solar, Submit Plan With Materials and Location) _____ Electric Heat Pump _____ Gas (If Gas, also Submit Location of Tank and Plan For Camouflage) See Balintore's governing documents to detailed restrictions.

Driveway or Walkway

LOCATION (Check All That Apply) Front Entry _____ Sidewalk _____ Driveway _____ Submit Materials and Plan. Areas visible from the street

Windows

White, consistent with the architectural style of community.

Other Modification

Comments

The undersigned property owner hereby acknowledges and agrees that he or she will be solely responsible for determining whether the improvements, alterations, or additions described herein comply with all applicable laws, rules, regulations, codes and ordinances including, without limitation: zoning ordinances, Balintore regulations, and building codes. Neither the Balintore Architectural Committee nor the Board of Directors shall have any liability or obligation to determine compliance.

