

**Balintore Homeowners Association, Inc.**  
**Board of Directors Meeting Minutes**  
**-- April 20, 2021 --**

The meeting was called to order by Vice President John Arata, at 6:03 P.M. with the following Directors in attendance representing a quorum: President Jeremy Froehner, Vice President John Arata, - Secretary Michele O'Hara, with Patrick Kochenour and Michele Cyr from ProActive Manager also in attendance.

Approval of Minutes: Motion was made by M. O'Hara to approve the meeting minutes for February 16, 2021. Motion seconded by J. Arata; all approved and motion passed.

Treasurer's Report: P. Kochenour reviewed the end of February financials. March financials are not available at this time.

Committee Report: Grounds Committee reported a no show of landscaper last week. P. Kochenour contacted the vendor who said they could credit a mow in November or compensate with annual flowers or plantings. The Architectural Committee had no report at this time.

Unfinished Business:

1. Front Entrance update: The Front Entrance Committee shared an email to the Board regarding the process for the front entrance upgrade and the current quotes received for front entrance updates. One other quote is expected by the end of the week from another vendor. Updating of the marquee area will also be included in the plan.
2. Status of Landscaping contract: P Kochenour is finalizing the last items on the FLC contract renewal, including verbiage that includes mowing of the fenced backyards and updates to the service calendar. In the new contract hard edging every cut for the turf areas adjoining hard services every mow, and edging around soft beds every other mow is included. Motion was made by J. Froehner to approve the contract renewal for FLC with these changes; J Arata seconded; all approved and motion passed.

New Business:

1. Indigo Pond Dog walkers: The Board received a request from an owner to address outside residents walking their pets and not picking up after them in the Balintore community. The Board discussed the complaint and agreed to investigate signage that could be installed at entrances to the community to reflect pet walking etiquette along with a possible letter to neighboring community board of directors.

ProActive Action Items:

1. Investigate signage for entrances and draft letter to neighboring communities for Board review.
2. Send completed FLC Contract J. Froehner for signature.
3. Continue compiling quotes and information on front entrance with Front Entrance Committee

Next Meeting:

July 13, 2021 at 6:00 pm

Adjournment

J. Arata made a motion to adjourn at 6:46 P.M; seconded by J. Froehner; all approved and meeting adjourned,

Approved By:

*Michele O'Hara*

Board Member

*7/20/21*

Date